

## FINISHING TRADES INSTITUTE OF NEW ENGLAND

The Finishing Trades Institute of New England (FTI-NE) has been closely monitoring the news and implications of the continuing spread of the Coronavirus (COVID-19). As you may have learned, COVID-19 is a respiratory illness that spreads from person to person. FTI-NE understands its primary responsibility to ensure the health and safety of its members, their families as well as its staff and vendors. We continue to monitor daily the progress of COVID-19 and are tracking all new information from federal, state and local health authorities. In our effort to curtail the spread of the virus, **effective immediately and through Friday April 3, 2020 ALL scheduled apprenticeship and journey person training classes are suspended and will be rescheduled to a later date.**

We are re-doubling our efforts to maintain the cleanliness and safety of our two training facilities and will continue to do everything in our power to be good partners to all we serve. For more information on COVID-19 please visit the website of the WORLD HEALTH ORGANIZATION or visit [www.osha.gov/SLTC/covid-19](http://www.osha.gov/SLTC/covid-19)

Please also take the following preventative measures that will reduce your risk of contracting COVID-19:

- Avoid close contact with people who are sick;
- Avoid touching your eyes, nose, mouth and face with unwashed hands;
- Cough and sneeze into your elbow/upper arm or into a tissue, throw the used tissue into a lined trash can and immediately wash your hands;
- Wash your hands often with soap and hot water for at least 20 seconds;
- Use an alcohol-based hand sanitizer if soap and water are unavailable;
- Frequently clean and disinfect objects and surfaces with a household cleaner;
- Stay home when you are sick or showing any symptoms of fever, cough and/or shortness of breath and seek medical care

The FTI-NE will provide further updates as more information emerges. Call the FTI-NE office with any questions or concerns. We understand the disruption that the COVID-19 may bring to you and your families but please understand that these actions are taken to keep you and your loved ones healthy and safe.

